

## **Transform4Europe Student Ambassador Programme Applications University of Trieste 2021-2022**

### **1. Transform4Europe: Programme description**

Transform4Europe constitutes an alliance between the following universities:

- Saarland University
- University of Alicante
- Estonian Academy of Arts
- University of Silesia in Katowice
- Sofia University St. Kliment
- University of Trieste
- Vytautas Magnus University

The alliance's objective is to contribute towards the enhancement and transformation of the Transform4Europe Alliance Regions into synergetic, innovative, attractive knowledge and innovation reference ecosystems with views on enhancing the quality, performance, attractiveness and international competitiveness of the European higher education area.

### **2. Student Ambassador Programme**

#### **2.1. Activity description**

One of the initiatives of the Transform4Europe alliance is to create a Student Ambassadors Programme providing "buddies" to welcome, foster and support small groups of visiting students from within the alliance for the whole exchange process. Ambassadors will be outstanding students from the home university with a knowledge of the Transform4Europe activities for incoming students.

Ambassadors will be selected using an alliance-wide application process with joint selection criteria. Priority will be given to students with a limited ability to travel e.g. due to disability, social restrictions (e.g. single parent, caregiver...) or financial restrictions. The Ambassadors Programme will include an on-line Transform4Europe Ambassadors Network integrated in the Transform4Europe website to enable all Ambassadors from the 7 universities to network among themselves, trouble-shoot and exchange best-practice experiences.

## 2.2. Tasks and duties of the ambassadors

The support of the Ambassadors will be required at specific times (starting from the **spring semester** of the academic year 2021-2022) and their **duties** will be the following:

- Welcome of Transform4Europe incoming students:
  - arrival at the airport/bus or train station
  - support in finding accommodation, on demand
  - first days at university
  - show them around the city (Healthcare Centre, Police station, where to go grocery shopping, sport, leisure and transport information)
- Support with administrative issues:
  - resident's permit application, if needed
  - health service registration
  - municipality registration
- Support with academic issues on demand (e.g. learning agreements, lessons timetable, etc.), complementing this way the work of the International Mobility Service in the Orientation Week
- Complete a satisfaction questionnaire at the end of the activity

## 2.3. Requirements

The student ambassadors must:

- Be members of the local Erasmus Student Network regularly enrolled as students at the University of Trieste
- have a good knowledge of the city of Trieste
- have a good knowledge of the University of Trieste
- have a good knowledge of the procedures (registration, virtual campus, etc.) at the University of Trieste

## 2.4. Selection criteria

Applicants will be evaluated according to the following criteria:

- good spoken English (CEFR B1: 1 point, B2: 1,5 points, C1: 2 points, C2: 2'5 points)
- language knowledge of the mother tongue of any of the partner institutions (1 point)
- limited ability to travel e.g. due to disabilities or financial restrictions (1 point)
- international curiosity or background (1 point)
- former exchange student in any Transform4Europe institution (2 points)
- social engagement/voluntary services (2 points)

The best five qualified candidates will be selected.

### **3. Recognition**

As a reward for their time as Transform4Europe Ambassadors, the students will be awarded a written statement recognising their activities, that can be added to their CV.

Reimbursement for transportation and other eligible expenses will be granted on the basis of the Agreement in force between the University of Trieste and the Erasmus Student Network Trieste.

### **4. Applications**

The candidates will have to complete the application form in annex 1 and send it via e-mail to [t4e@units.it](mailto:t4e@units.it) **from 15 November to 3 December 2021**. The mail subject will be “Application T4E Student Ambassador”. The form will be sent as a non-editable attachment (e.g. pdf).

Trieste, 29 October 2021