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**Programma Operativo Nazionale Ricerca e Innovazione 2014-2020  
(PON Project on Research and Innovation 2014-2020)**

**Action IV.4 “Doctorates and research contracts on Innovation-related topics” and Action  
IV.5 “Doctorates on Sustainability-related topics”**

**CALL FOR APPLICATIONS FOR ADDITIONAL DOCTORAL POSITIONS  
ON INNOVATION (ACTION IV.4) AND SUSTAINABILITY-RELATED TOPICS (ACTION IV.5),  
UNDER MINISTERIAL DECREE 1061/2021  
37<sup>th</sup> CYCLE (AY 2021/2022)**

**OPENING DATE for applications: 7 October 2021**

**CLOSING DATE for applications: 21 October 2021 - 13:00 CET (Italian time)**

The official version of this Call for Applications is available in Italian on:

<https://www.units.it/dottorati/bando>

#### **Art. 1 – DOCTORAL PROGRAMMES**

In compliance with Ministerial Decree no. 1061/2021 allocating FSE REACT-EU resources to accredited Doctoral Programmes on offer, the University of Trieste announces a selection for assigning **41** additional funded PhD positions within the 37<sup>th</sup> cycle of Doctorates. The Decree implements Action IV.4 “Doctorates and research contracts on Innovation-related topics” and Action IV.5 “Doctorates on Sustainability-related topics”, [PON Ricerca e Innovazione 2014-2020](#).

Doctoral scholarships will be allocated provided funding is granted following approval of the Ministry of University and Research, in compliance with art. 3, par. 3 of M.D. no. 1061/21.

The positions and related scholarships are offered within the following Doctoral Programmes:

- **Environmental Life Sciences** (attachment 1PON)
- **Applied Data Science and Artificial Intelligence** (attachment 2PON)
- **Molecular Biomedicine** (attachment 3PON)
- **Chemistry** (attachment 4PON)
- **Circular Economy** (attachment 5PON)
- **Physics** (attachment 6PON)
- **Industrial and Information Engineering** (attachment 8PON)
- **Nanotechnology** (attachment 9PON)
- **Reproduction and Developmental Sciences** (attachment 11PON)
- **Earth Science, Fluid-dynamics and Mathematics. Interactions and methods** (attachment 12PON)
- **History of Societies, Institutions and Thought. From Medieval to Contemporary History** (attachment 13PON)

The above-mentioned attachments form an integral part of this Call for Applications. They bear the same numbering of the previous Call (DR 478/2021), plus the suffix “PON”. In particular, for each Programme are given two attachments, namely

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“Overview” and “Admission”. The former includes the research topics, a brief description of the Programme and its objectives, the possible job placement opportunities, among other details. The latter provides a description of the admission requirements as well as information on the places available, the examinations calendar and the supporting documentation to be uploaded on applying.

Any changes to the content of the “Admission” attachments may be made even after the publication of this Call. Any additional information on the examinations calendar and modalities will be posted online on the “initial/intermediate assessment” files.

Selection procedures shall ensure transparency, impartiality and publicity to all potential applicants.

For any issues not expressly regulated by this Call, the general provisions in force and the Regulations on Research Doctorates of the University of Trieste shall apply (<https://www.units.it/dottorati/> >> Leggi e decreti).

#### Art. 2 – ADMISSION REQUIREMENTS

Applicants must hold one of the following qualifications:

1. an Italian second-level qualification known as “Laurea Magistrale” or “Laurea Specialistica”, or else an Italian degree awarded under the former university system (ie prior to D.M. no. 509 of 3 November 1999, as amended by D.M. no. 270 of 22 October 2004);
2. a comparable foreign academic qualification allowing access to Doctoral studies in the issuing country (see art. 3).

The above-mentioned qualifications must be gained **by 31 October 2021**.

Some Doctoral Programmes may require specific university qualifications. Please see the relevant “Admission” attachment for information.

Candidates holding a Doctoral degree cannot be admitted to the same PhD Programme.

#### Art. 3 – INTERNATIONAL DEGREES

Any second-cycle Higher Education qualifications obtained from a foreign institution and considered as equivalent to the required Italian degrees give access to the Doctorate (see art. 2).

International degrees are assessed by the Board of Examiners for the sole purpose of admission to the PhD Programme, based on the level of the qualification, the length and/or the field of study of the degree programme, in compliance with the relevant laws in force in Italy and in the awarding country, as well as with international treaties or agreements on the recognition of foreign qualifications.

The above-mentioned conditions apply to any candidates - irrespective of their nationality - holding a foreign degree issued by institutions both from a EU and a non-EU country.

The application process is online only (see art. 4.1). Applicants need to upload a certificate of the required academic qualifications along with the relevant Transcripts of Records, as detailed in the “Admission” attachment. Candidates are strongly encouraged to provide any other document that might be useful for consideration of

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their application (e.g. Diploma Supplement, “dichiarazione di valore” issued by the Italian Embassy or Consulate in the awarding country, syllabi, etc.)

Candidates obtaining the required degree after the closing date for applications (21 October) - and in no case beyond 31 October - will be admitted conditionally, provided that they upload all other mandatory items. The degree certificates must be submitted **within 10 days of their graduation**.

If the certificates are delivered in a language other than English, a translation in English or Italian must be uploaded. At this stage, the translation may be provided by the candidates themselves, who take full responsibility for the accuracy and truthfulness of the version.

Upon enrolment, successful candidates shall submit the full supporting documentation, including the official translations, duly **legalized** by the relevant authority in the issuing country (see art. 6.2).

#### Art. 4 –APPLICATIONS

##### 4.1 – Application procedure

The application deadline is **21 October 2021, 13:00 CET** (Italian time).

Applications must be submitted online via the University system <https://esse3.units.it/Home.do>. Applications sent by any other means will not be processed.

The application process consists of three steps:

- 1) Registration: applicants who have never registered on the University site need to register online before applying in order to obtain their username and password (credentials) which will allow them to move on to the second stage. To register, applicants are strongly advised to use [SPID](#) (Sistema Pubblico di Identità Digitale), providing that they are eligible to obtain one;
- 2) Application: after registration, applicants need to complete the online application.
- 3) Payment of the registration fee: for each application an exam registration fee (€ 30.00) must be paid by **21 October 2021** (closing date for applying). Applicants failing to pay within the first day of assessment of qualifications shall be excluded from the competition (see the relevant date on the “Admission” attachment of the chosen PhD Programme). The fee is non-refundable, except where more than one payment has been mistakenly made for the same application.

Late applications cannot be submitted: after the closing date and time the online system will no longer allow access to the application. The date and time of application are certified by the online system, and a receipt thereof can be downloaded at the end of the process. Applicants will also receive an email message confirming submission. It is however the candidate’s responsibility to ensure that the application is submitted correctly, including the uploaded attachments.

Candidates are strongly encouraged to complete their application and pay the admission fee well in advance of the deadline, in order to avoid any possible crashing of the IT system and subsequent failure of the application process - due to the high number of last-minute applicants.

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Applications shall be deemed valid upon signature by the candidate on the day of the examination, if applicable, or upon enrolment.

Requests for password recovery sent after 18 October 2021 cannot be processed.

Candidates residing abroad who are unable to pay online due to banking restrictions in their country of residence must write to [dottorati@amm.units.it](mailto:dottorati@amm.units.it) before **18 October 2021** and provide proof of the said restrictions. If the request is accepted, the candidate will be allowed to pay within a later date (and notified by email). Conversely, if the request for late payment is rejected, the applicant must pay the fee within 3 working days of the office notification.

Only candidates from Countries included in [this list](#) are exempt from payment of the exam fee, provided that – before the date of the oral examination - they submit a certificate from the Italian Embassy in their country proving their low family income.

By submitting the online application, applicants accept the provisions of this Call for Applications and the applicable University Regulations on Research Doctorates.

#### 4.2 – Applicants with disabilities and learning impairments (LSD)

Candidates with a recognised disability (pursuant to Law no. 104/1992 as amended by Law no. 17/99), or with a disability of at least 66% may request special aids and up to 50% extra time for completing a written test, where applicable.

Requests must be submitted in writing along with a copy of the certificate from the Public Medical Board (the Italian *Commissione Sanitaria*), as provided by Law 104/1992, or official acknowledgement of disability, to the Disability Service (*Servizio Disabilità*). Before visiting the Service, candidates are advised to book an appointment by email or telephone at least 10 working days prior to the date of the examination:

Servizio Disabilità: Piazzale Europa 1, 34127 Trieste, Building A (right wing), basement floor. Email: [disabili.dsa@units.it](mailto:disabili.dsa@units.it) - tel. +39 040 558 2570/7663 - fax + 39 040 558 3288 - website: <https://web.units.it/page/it/dsdi/dis/home>

Candidates with specific learning disorders (LSD) may request up to 30% extra time, where applicable, and in the event of serious issues, they may request special aids aimed at ensuring equal opportunities, provided they submit a medical certificate of diagnosis, in accordance with Law no.170/2010 (art. 3) and the State-Regions Agreement of 24/7/2012.

Requests must be submitted to the Disability/Learning Impairment Service (*Servizio Disabili/DSA*). Candidates are advised to book an appointment by email or telephone at least 10 working days prior to the date of the examination (see contacts above).

### Art. 5 – ADMISSION EXAMINATION

#### 5.1 – Terms and conditions

Terms and conditions of admission, as well as the schedule of examinations, are advertised on the “Admission” information sheets of each Doctoral Programme (see Attachments), which shall be deemed to constitute notice to all applicants. The Doctoral Office has no obligation to notify applicants of any updates or changes to the examination dates. It is therefore recommended that the candidates consult the said attachments regularly.

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Applicants can submit more than one project, each referring to a single position/scholarship. Every project shall focus on how to develop one of the proposals as shown in the “Project summary” related to each scholarship offered by the Doctoral Programmes.

Knowledge of English will be tested during the interview.

When sitting the examination, candidates must show proof of identity (ID card, passport or equivalent document issued by the government).

### 5.2 – In-person or remote interview

Failure to attend the interview on the scheduled date and time, or to show a valid ID document, shall result in the candidate’s exclusion.

The University of Trieste is not to be held responsible or liable for any technical failures that may impede the interview.

Interviews are public, i.e. access to the room, whether real or virtual, is ensured to whoever is interested in attending.

#### **In-person interview (videoconference is optional)**

In the event that videoconferencing is not the mandatory mode for conducting the interview, applicants wishing to be interviewed remotely must upload, along with their online application, the “[Videoconference form](#)”. Applicants need to indicate on the form the platform (eg Skype) and the account that the Board of Examiners shall use for the connection.

Candidates must be reachable at the personal account they have indicated on the form and on the day scheduled for the interview (see calendar on the relevant Admission attachment). The Board of Examiners may agree with the candidate the exact time for the interview.

Candidates failing to indicate their account for the videoconferencing are excluded from the selection. Applicants for videoconferencing can nevertheless attend the interview in person at the scheduled time, provided they bring a valid ID document.

Should a candidate – who had not requested a videoconference interview at the time of the application - be unable to attend the interview in person, they can send the videoconference form to the email address indicated in the relevant “Admission” attachment up to four working days before the date of the interview (or within the date indicated in the attachment, where different), by giving reasons for their late request.

The Board of Examiners will inform the candidates whether their request is accepted, no later than two days before the date of the interview. If no reply is received, the request shall be deemed rejected and the candidate will need to attend the interview in person. Failure to do so shall result in the candidate’s exclusion. Any requests sent to email addresses other than those indicated in the Admission attachments will not be considered.

#### **Videoconference interview (mandatory)**

Candidates must access the platform as shown on the “Initial/intermediate assessment” attachment according to the scheduled time.

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### 5.3 – Board of Examiners and shortlists

The Board of Examiners is appointed by the Rector to carry out a comparative evaluation of the candidates.

The composition of the Board will be posted online, next to the attachments of the relevant PhD Programme.

In order to ease and speed up the selection process, the Board will have sub-committees examine the candidates.

The Board and the subcommittees can carry out their work remotely while ensuring the security and traceability of communication.

On completion of the evaluation process, for each Doctoral Programme the Board will shortlist the candidates in decreasing score order in two different categories, according to the subject area (Sustainability or Innovation).

The Doctoral Board will assign the places and scholarships, based on the minutes of the Board of Examiners.

The Board may also offer a scholarship other than the one chosen by the candidate, provided that the candidate's profile and project are consistent with the research to be conducted.

In particular, successful candidates will be identified in relation to their project contribution to meeting the goals and objectives of the relevant PON Action, based on the criteria as shown below in Tables A) and B) of M.D. no. 1061/2021:

<b>A) ADDITIONAL PhD SCHOLARSHIPS ON INNOVATION (ACTION IV.4)</b>	<b>B) ADDITIONAL PhD SCHOLARSHIPS ON SUSTAINABILITY-RELATED TOPICS (ACTION IV.5)</b>
<p><b>a.a)</b> Relevance of the research project with a view to creating high added value, in terms of scientific, social and economic impact on the national territory, and to promoting research models and training of professional profiles to meet entrepreneurial requirements of innovation and competitiveness, through the fostering of research in innovation, in the digital field and the enabling technologies, as well as the enhancement of human capital as key factor for the development of research and innovation in Italy.</p>	<p><b>b.a)</b> Relevance of the research project with a view to creating high added value, in terms of scientific, social and economic impact on the national territory, and to promoting research models and contamination of knowledge and skills that can boost the development of innovative products and services with a reduced environmental impact, with a focus on the ecosystem conservation, biodiversity, as well as on reducing the impact of climate change and fostering sustainable development, as contribution to the green recovery as well as the recovery from the impact of the COVID-19 crisis.</p>

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<p><b>a.b)</b> Consistency of the PhD research project with the <a href="#">SNSI</a> and the <a href="#">PNR</a> guidelines, with Law no. 240/2010 and M.D. no. 45/2013 on doctoral studies, with the aim of enhancing innovation and cooperation between research and industry; contribution of research projects to the innovation sectors (Law 240/2010, art. 24, par. 3 and subsequent amendments).</p>	<p><b>b.b)</b> Consistency of the PhD research project with the <a href="#">SNSI</a> and the <a href="#">PNR</a> guidelines, with Law no. 240/2010 and M.D. no. 45/2013 on doctoral studies, through the funding of doctoral positions focused on environmental sustainability-related topics.</p>
<p><b>a.c)</b> Measurability of the expected results and potential impact of the research with reference to the aims of the REACT-EU, ie identification of quantifiable and measurable targets consistent with the indicators as provided for by the relevant PON Action.</p>	<p><b>b.c)</b> Measurability of the expected results and potential impact of the research with reference to the aims of the REACT-EU, ie identification of quantifiable and measurable targets consistent with the indicators as provided for by the relevant PON Action.</p>

The names of the candidates, the results of the assessments and the final shortlists will be posted on the PhD website in the relevant attachments.

Candidates will be notified of the publication on their personal email account.

The Doctoral Office is not to be held responsible for any failed delivery of the notification, or any invalid email account. It is advisable to ensure that the email messages from the University have not been automatically moved to the recipient's spam folder.

Once all successful candidates have accepted their scholarships, the minutes of the selection are approved with Rector's decree for the official assignment of scholarships.

## Art. 6 – ENROLMENT APPLICATION

### 6.1 - Procedure

Successful candidates must submit the enrolment application and pay the first instalment of fees **within 5 working days** of the date of the publication of the shortlist, **before 13:00**. Procedures and deadlines will be posted at the bottom of the relevant shortlist. Publication thereof shall be deemed to constitute **official notification**.

Enrolment on each Doctoral Programme is subject to the limit of places available.

Candidates failing to submit their enrolment applications by the deadline or submitting incomplete applications shall be considered to have withdrawn and the vacant places shall be made available to the next eligible candidates on the list.

After applying for enrolment, PhD candidates shall consult with the Programme Coordinator for guidance.

Attendance and research activity of the PhD ProgrammeS start on 1 January 2022.

Candidates applying for enrolment who have not yet obtained the required academic degree are given the “pre-enrolled” student status until achievement of their

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qualification. Candidates graduating from the University of Trieste will have to inform the Doctoral Office staff of their graduation (email [dottorati@amm.units.it](mailto:dottorati@amm.units.it)) who will verify the information provided. Candidates graduating from other Italian universities will need to submit a self-declaration in lieu of certificate **within 10 days of their graduation**.

Before the start of their activity, any PhD student shall inform the University Prevention and Protection Service of the type of activity they will perform by filling out the dedicated form. For further information: [http://www.units.it/prevenzione/procedure/nuovi\\_arrivati.php](http://www.units.it/prevenzione/procedure/nuovi_arrivati.php).

PhD candidates can access the University student management system (ESSE3) and email account, using their credentials obtained upon enrollment.

#### 6.2 – Candidates holding a foreign degree

In order to complete their enrolment, successful candidates holding a foreign qualification must submit the supporting documentation which was uploaded at the time of application for admission, bearing the legalization or Apostille stamp.

They shall also submit an official translation of their certificates in English or Italian (if they are delivered in a different language), ie legalized by the local Italian Embassy or Consulate or sworn before a Court in Italy.

#### 6.3 – Candidates residing outside Italy

Upon arrival in Italy, successful candidates from abroad must provide a copy of their Italian tax code and an address in Italy.

Recipients of doctoral scholarships also need to have a bank account in Italy, and must enter the relevant bank details on the student management system (ESSE3).

#### 6.4 – Candidates from non-EU countries

Successful candidates from non-EU countries will have to register on the [University](#) platform and apply for an entry visa at the Italian Embassy or Consulate in their country of residence.

Upon enrolment, they need to submit their permit of stay in Italy (allowing study at university) or – if still to be delivered – the receipt of their application for the permit.

#### 6.5 - Vacant places

Vacant places will be assigned to other eligible candidates by rank order as follows:

- a) after the enrolment deadline, any places that may remain available, as well as the list of possible eligible candidates, will be advertised on the relevant shortlist. The places will be allocated following rank order. For details, see art. 7. The Doctoral office will notify the candidates on their private email account, and will further allocate the vacant places within the limit of their number. Failure to receive such notice shall not involve the University in any liability;
- b) candidates entitled to vacant places shall apply for enrolment within the deadline and according to the terms indicated at the bottom of the shortlist, failing which they shall be excluded.

To avoid delays in the Programme schedule, time limits for enrolling on vacant places might be shorter than those required under art. 6.1.

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## Art. 7 – SCHOLARSHIPS

### 7.1 – General provisions

Upon acceptance of the scholarship, candidates must meet the relevant requirements in accordance with the University Regulations on Research Doctorates and with M.D. 1061/21.

Scholarships are granted annually and are renewed every year for the entire duration of the Programme, as long as the PhD student has successfully completed the planned activities, as assessed by the Doctoral Board.

The PhD scholarship is paid in monthly installments for a total annual amount of € 15,343.28, gross of national insurance contributions to be borne by the student. The scholarship may be increased by a maximum of 50% for conducting research abroad within 31 December 2023, as indicated in the relevant “Admission” attachment.

Any PhD student, whether employed or self-employed, can be awarded the scholarship as long as their income from work is not higher than €15,000 before tax and after social security contributions (for the academic year 2021/22 the applicable tax year is 2022). For this purpose, working students need to submit a self-certification thereof within the first semester of the following year. The scholarship does not count towards the income amount. In the event that the PhD student’s income exceeds the mentioned limit, the scholarship will be suspended and withdrawn, and the student will have to pay back the relevant scholarship installments.

For details on compatibility with work activity, see [art. 24](#) of the University Regulations on Research Doctorates.

Candidates who have already been awarded a doctoral scholarship once, even partially, are no longer eligible to receive another PhD scholarship.

Scholarships cannot be granted along with fellowships or other grants, except for scholarships awarded by Italian or foreign institutions for the purpose of supporting the PhD activity with stays abroad.

Should the PhD student decide to no longer work on the assigned project, their scholarship will be withdrawn.

For information on unemployment benefits following completion of the Doctoral Programme, scholarship recipients are advised to contact the local INPS office (ie the Italian authority for State pensions).

### 7.2 – Scholarship award

Scholarships are awarded by the Doctoral Board to successful candidates according to their rank order. The Board shall also consider the candidate’s competence in the specific research required by the PhD position, as well as consistency with the subject areas as provided for by M.D. 1061/21.

Should two or more candidates obtain the same score, the income value of the candidate’s family, known as Equivalent Economic Indicator (ISEE), shall be considered for the scholarship allocation, and the lowest one shall prevail.

Successful candidates need to confirm acceptance of the scholarship using the appropriate forms.

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Scholarships cannot be offered to candidates whose competence on the research subject has been assessed as unsatisfactory by the Board of Examiners.

Scholarships will be paid monthly, normally on the 25<sup>th</sup> day of the month, as from the second month of actual attendance of the PhD activity. Even where attendance starts later in the month, the first payment of the scholarship is ensured in full.

#### Art. 8 – EXCLUSION FROM THE MERIT LIST

All candidates are admitted to this competition, subject to verification that all requirements have been met (art. 43 of D.P.R. 28<sup>th</sup> December 2000, no. 445). Therefore, the University may exclude a candidate from the competition at any time. The University shall also verify the truthfulness of the candidate's statements as well as the authenticity of the documents submitted. Any false statements or documents shall be punished as violation of the Criminal Code and of the laws regulating the matter.

Any non-compliance with the provisions as given in this Call for Applications as well as with the rules in force on Doctoral Programmes will lead to the candidate's exclusion from this competition.

#### Art. 9 – JOINT ATTENDANCE OF DOCTORAL PROGRAMMES AND POSTGRADUATE MEDICAL TRAINING

Joint attendance of a Doctoral Programme and a postgraduate Medical Training Programme (residency) is allowed if the following general criteria are met:

- a) the medical trainee is admitted to a Doctoral Programme at the same University where they follow their medical training;
- b) the trainee is a final-year student of a Medical Training Programme and is attending his first year of the Doctoral Programme. The joint attendance must be compatible with the activity and work load of the Medical School, and must be approved by the Board of the School;
- c) the Doctoral Board approves the student admission to the second year after assessment of the research carried out at the Medical Training Programme during joint attendance, as attested by the Board of the Medical School;
- d) during the joint attendance year, the trainee cannot obtain a doctoral scholarship.

#### Art. 10 – FEES

Enrolled students pay tuition fees - where applicable - and the regional fee as set out in the "Fees Policy", which is available on <http://www2.units.it/dott/en/?file=DottTasse.inc>.

In the event that the PhD students waive their scholarship in the course of the academic year, they will be exempt from paying the fees as from the following year; should they waive it upon enrolment in their second or third year, they will be exempt from the payment as from that year.

#### Art. 11 – RIGHTS, RESPONSIBILITIES AND COMPATIBILITY

The PhD student who is granted the scholarship agrees to:

- a) Sign the specifications on scholarship acceptance;
- b) Conduct mandatory research at the relevant company (from 6 to 12 months);

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- c) Submit - every two months and once a year - a report on the main activities performed (the relevant forms will be available at a later date).

Doctoral students are committed to ensuring performance of their PhD activity on an exclusive full-time basis, with the exceptions set out in art. 9.

Students wishing to perform any working activity outside their PhD project will have to be authorized by the Doctoral Board which will evaluate consistency with the PhD activity.

All students are covered by mandatory national insurance against accidents at work, issued by I.N.A.I.L. (Italian Insurance Against Injuries and Accidents at Work) in compliance with art. 4 of decree D.P.R. no. 1124 of 30 June 1965. They are also provided with third-party liability insurance, which the University has contracted with a major insurance company. Please note that insurances only cover accidents that occur whilst carrying out the PhD activity.

Doctoral students from the Medical area can take part, on request, in clinical activities, provided they are licensed medical practitioners and are covered against professional risks.

To civil servants attending the Doctoral Programmes apply the provisions pursuant to art. 12 par. 4 of DM 45/2013.

The University of Trieste is committed to ensuring equal opportunities to all individuals.

Enrolment on a Doctoral Programme is incompatible with enrolment on other PhD Programmes (with the exception of joint supervisions of theses), or on any degree programmes and Training Schools, both at Universities and Research institutes, in Italy or abroad, with the exceptions given in art. 10.

As from their second year, doctoral candidates are entitled to at least 10% of a PhD scholarship (as set out by the Ministry of University and Research) for their research expenses.

Further information on rights, duties, and compatibility of PhD attendance with other activities, are available on the University Regulations on Research Doctorates.

#### **Art. 12 – DOCTORAL THESIS**

At the end of the doctoral training, students shall take an examination in which they need to demonstrate to have achieved results of scientific relevance by submitting a written thesis or a graphic project.

In order to be admitted to the final examination, candidates shall submit their doctoral theses in electronic format by the set deadline.

Doctoral theses are made public in Open Access, in compliance with the provisions of the Institutional Open Access Policy available on <http://hdl.handle.net/10077/8791>.

Terms and conditions for admission to the final examination and for thesis submission are announced every year.

#### **Art. 13 — DATA PROCESSING - ACCESS TO DOCUMENTS - OFFICER IN CHARGE OF THE ADMINISTRATIVE PROCEDURE**

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All personal data collected for the purpose of this competition shall be processed and stored, including by automated means, in compliance with art. 13 of the General Data Protection Regulation (EU) 2016/679.

The provision of personal data is compulsory, as they are required in order to manage the recruitment process. Failure to provide them will result in the applicant exclusion from this competition.

The Data Controller is the University of Trieste having its legal address in Piazzale Europa, 1 – 34127 Trieste.

The data used for the mentioned purposes will be disclosed to or accessed by staff and their co-workers, as instructed by the Controller.

The University may also disclose the controlled personal data to other public administrations, should this be required for the execution of their public functions, as well as to other public bodies, where disclosure is mandatory pursuant to EU provisions or laws and other legal acts.

The collected data are filed and managed by means of University's servers and/or - should this be required for the administrative management - external servers of service providers, who – for the sole purpose of the required service – may access personal data if duly designated as Processors pursuant to art. 28 of the GDPR Regulation.

Participation in the competition implies tacit consent to the online publication of the applicants' names and results.

By virtue of artt. 15-21 of the said Regulation, applicants have a number of rights, namely the right to access their personal data, to request to have them rectified, completed or erased or to have the processing of their data restricted, by sending their request via email to the Controller or the Data Protection Officer: [ateneo@pec.units.it](mailto:ateneo@pec.units.it) or [dpo@units.it](mailto:dpo@units.it).

Where applicable, candidates have the right of access to the documentation related to this competition, under existing law (L. 241/90 and D.P.R. 184/2006).

The Officer in charge of the administrative procedure is the Head of the Doctoral Office of the University of Trieste (*Unità di staff Dottorati di Ricerca*), pursuant to Law 241/1990. As regards assessment of the candidates, the Chair of each Board of Examiners is in charge of the relevant procedure.

Any scientific publications submitted by the candidates at the time of application shall be used only for the assessment of candidates and the formation of merit lists. Foreign qualifications may be submitted to third parties for the purpose of assessment or verification.

Doctoral Office	
Location and opening hours	Contacts
<b>Address:</b> Main University building (Building "A") right-hand wing – room 234	<b>web:</b> <a href="http://www2.units.it/dott/en/">http://www2.units.it/dott/en/</a> <b>telephone:</b> +39 040.558.3182

*Legge 241/1990 - Responsabile del procedimento: Sabrina Luccarini*

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Area dei Servizi Istituzionali  
Unità di staff Dottorati di ricerca

<p>Piazzale Europa, 1 - 34127-TRIESTE</p> <p><b>Opening hours:</b> Monday: 3:00 to 4:00 pm Tuesday, Wednesday, Thursday: 9:00 to 11:00 am</p> <p><b>Telephone assistance:</b> Monday to Thursday: 12:00 am to 1:00 pm.</p>	<p><b>email:</b> <a href="mailto:dottorati@amm.units.it">dottorati@amm.units.it</a></p>
<p><b>Due to the COVID-19 pandemic, the Doctoral Office staff are partially working remotely.</b></p> <p><b>For any queries or concerns, contact <a href="mailto:dottorati@amm.units.it">dottorati@amm.units.it</a>.</b></p>	

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