



UNIVERSITÀ DEGLI STUDI DI TRIESTE

Area dei Servizi Istituzionali
Unità di staff Dottorati di ricerca

*Disclaimer: this is an English translation of the official Call for Application, available in Italian on this [link](#).
In case of conflict or discrepancy, the Italian version shall prevail.*

2nd CALL FOR APPLICATIONS ADMISSION TO DOCTORAL PROGRAMMES 37th cycle (AY 2021/2022)

OPENING DATE for applications: 30 August 2021 – 00:00 (Italian time)

CLOSING DATE for applications: 15 September 2021 - 13:00 CET (Italian time)

This Call for Applications is available online on: <https://www.units.it/dottorati/call>

Art. 1 – DOCTORAL PROGRAMMES

The *Università degli Studi di Trieste*, hereinafter University of Trieste, announces a second selection for admission in the academic year 2021/2022 (37th cycle) to the following Doctoral Programmes:

- **Chemistry** (attachment 4bis)
- **Reproduction and Developmental Sciences** (attachment 11bis)

This selection is aimed at assigning PhD places and scholarships which cannot be offered to eligible candidates from the previous selection (D.R. 478/2021 of 5 May 2021), as they lack the specific competences required by the project topics related to the places on offer.

Further places and scholarships might be announced at a later date, including places within the Doctoral Programmes whose selection procedures (as per D.R. 478/2021) are still ongoing, ie Civil-Environmental Engineering and Architecture; Industrial and Information Engineering, and History of Societies, Institutions and Thought. From Medieval to Contemporary History.

The attachments to this Call for Applications bear the same numbering of the previous Call (DR 478/2021), plus the suffix “bis”.

Doctoral Programmes start on 1 November 2021, when the academic year begins.

The above-mentioned attachments form an integral part of this Call for Applications. In particular, for each Programme are given two attachments, namely “Overview” and “Admission”. The former includes the research topics, a brief description of the Programme and its objectives, the possible job placement opportunities, among other details. The latter provides a description of the admission requirements as well as information on the places available, the examinations calendar and the supporting documentation to be uploaded on applying.

Additional scholarships which may become available after the publication of this Call, or any changes to the calendar or testing modalities, will be announced on the mentioned “Admission” attachments.

For any issues not expressly regulated by this Call, the general provisions in force and the Regulations on Research Doctorates of the University of Trieste shall apply (<https://www.units.it/dottorati/> >> Leggi e decreti).

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Art. 2 – ADMISSION REQUIREMENTS

Applicants must hold one of the following qualifications:

1. an Italian second-level qualification known as “Laurea Magistrale” or “Laurea Specialistica”, or else an Italian degree awarded under the former university system (ie prior to D.M. no. 509 of 3 November 1999, as amended by D.M. no. 270 of 22 October 2004);
2. a comparable foreign academic qualification allowing access to Doctoral studies in the issuing country (see art. 3).

The above-mentioned qualifications must be gained **by 31 October 2021**.

Some Doctoral Programmes may require specific university qualifications. Please see the relevant “Admission” attachment for information.

Candidates holding a Doctoral degree cannot be admitted to the same PhD Programme.

Art. 3 – INTERNATIONAL DEGREES

Any second-cycle Higher Education qualifications obtained from a foreign institution and considered as equivalent to the required Italian degrees give access to the Doctorate (see art. 2).

International degrees are assessed by the Board of Examiners for the sole purpose of admission to the PhD Programme, based on the level of the qualification, the length and/or the field of study of the degree programme, in compliance with the relevant laws in force in Italy and in the awarding country, as well as with international treaties or agreements on the recognition of foreign qualifications.

The above-mentioned conditions apply to any candidates - irrespective of their nationality - holding a foreign degree issued by institutions both from a EU and a non-EU country.

The application process is online only (see art. 4.1). Applicants need to upload a certificate of the required academic qualifications along with the relevant Transcripts of Records, as detailed in the “Admission” attachment. Candidates are strongly encouraged to provide any other document that might be useful for consideration of their application (e.g. Diploma Supplement, “dichiarazione di valore” issued by the Italian Embassy or Consulate in the awarding country, syllabi, etc.)

Candidates obtaining the required degree after the closing date for applications will be admitted conditionally, provided that they upload all other mandatory items. The degree certificates must be submitted **within 10 days of their graduation**.

If the certificates are delivered in a language other than English, a translation in English or Italian must be uploaded. At this stage, the translation may be provided by the candidates themselves, who take full responsibility for the accuracy and truthfulness of the version.

Upon enrolment, successful candidates shall submit the full supporting documentation, including the official translations, duly **legalized** by the relevant authority in the issuing country (see art. 6.2).

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Candidates on reserved places who are granted a PhD scholarship from abroad or a fellowship funded by international mobility programs (eg MSCA) need to submit proof of the scholarship award. In case of suspension or loss of the scholarship, the University has no obligation to finance the remainder of the scholarship.

Art. 4 –APPLICATIONS

4.1 – Application procedure

The application deadline is **15 September 2021, 13:00 CET** (Italian time).

Applications must be submitted online via the University system <https://esse3.units.it/Home.do>.

Applications sent by any other means will not be processed.

The application process consists of three steps:

- 1) Registration: applicants who have never registered on the University site need to register online before applying in order to obtain their username and password (credentials) which will allow them to move on to the second stage. To register, applicants are strongly advised to use [SPID](#) (Sistema Pubblico di Identità Digitale), providing that they are eligible to obtain one;
- 2) Application: after registration, applicants need to complete the online application.
- 3) Payment of the registration fee: for each application an exam registration fee (€ 30.00) must be paid by **15 September 2021** (closing date for applying). Applicants failing to pay within the first day of assessment of qualifications shall be excluded from the competition (see the relevant date on the “Admission” attachment of the chosen PhD Programme). The fee is non-refundable, except where more than one payment has been mistakenly made for the same application.

Late applications cannot be submitted: after the closing date and time the online system will no longer allow access to the application. The date and time of application are certified by the online system, and a receipt thereof can be downloaded at the end of the process. Applicants will also receive an email message confirming submission. It is however the candidate's responsibility to ensure that the application is submitted correctly, including the uploaded attachments.

Candidates are strongly encouraged to complete their application and pay the admission fee well in advance of the deadline, in order to avoid any possible crashing of the IT system and subsequent failure of the application process - due to the high number of last-minute applicants.

Applications shall be deemed valid upon signature by the candidate on the day of the examination, if applicable, or upon enrolment.

Requests for password recovery sent after **10 September 2021** cannot be processed.

Candidates residing abroad who are unable to pay online due to banking restrictions in their country of residence must write to dottorati@amm.units.it before **15 September 2021** and provide proof of the said restrictions. If the request is accepted, the candidate will be allowed to pay within a later date (and notified by email). Conversely, if the

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request for late payment is rejected, the applicant must pay the fee within 3 working days of the office notification.

Only candidates from Countries included in [this list](#) are exempt from payment of the exam fee, provided that – before the date of the oral examination - they submit a certificate from the Italian Embassy in their country proving their low family income.

By submitting the online application, applicants accept the provisions of this Call for Applications and the applicable University Regulations on Research Doctorates.

4.2 – Applicants with disabilities and learning impairments (LSD)

Candidates with a recognised disability (pursuant to Law no. 104/1992 as amended by Law no. 17/99), or with a disability of at least 66% may request special aids and up to 50% extra time for completing a written test, where applicable.

Requests must be submitted in writing along with a copy of the certificate from the Public Medical Board (the Italian *Commissione Sanitaria*), as provided by Law 104/1992, or official acknowledgement of disability, to the Disability Service (*Servizio Disabilità*). Before visiting the Service, candidates are advised to book an appointment by email or telephone at least 10 working days prior to the date of the examination:

Servizio Disabilità: Piazzale Europa 1, 34127 Trieste, Building A (right wing), basement floor. Email: disabili.dsa@units.it - tel. +39 040 558 2570/7663 - fax + 39 040 558 3288 - website: <https://web.units.it/page/it/dsdi/dis/home>

Candidates with specific learning disorders (LSD) may request up to 30% extra time, where applicable, and in the event of serious issues, they may request special aids aimed at ensuring equal opportunities, provided they submit a medical certificate of diagnosis, in accordance with Law no.170/2010 (art. 3) and the State-Regions Agreement of 24/7/2012. Certificates issued at the time when the student was under the age of 18 must be renewed every 3 years; conversely, if the diagnosis dates from the time when the candidate was over the age of 18, the certificate has no expiry date.

Requests must be submitted to the Disability/Learning Impairment Service (*Servizio Disabili/DSA*). Candidates are advised to book an appointment by email or telephone at least 10 working days prior to the date of the examination (see contacts above).

Art. 5 – ADMISSION EXAMINATION

5.1 – Terms and conditions

Terms and conditions of admission, as well as the schedule of examinations, are advertised on the “Admission” information sheets of each Doctoral Programme (see Attachments), which shall constitute an integral part of this Call for Applications, as well as notification to all applicants. The Doctoral Office has no obligation to notify applicants of any updates or changes to the examination dates. It is therefore recommended that the candidates consult the said attachments regularly.

Should the spread of the current COVID-19 pandemic continue, and should containment measures need to be taken, **all oral examinations might be administered only remotely**, i.e. videoconferencing may be considered as the ordinary interview mode. In this event, or in the event of any changes to the schedule, the Doctoral Office is under no obligation to notify the candidates individually.

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Candidates are therefore expected to check the relevant website from time to time to take notice of any variations.

Knowledge of one or more languages will be tested during the interview. Candidates may be required – if indicated on the Admission attachment - to have a minimum language level.

When sitting the examination, candidates must show proof of identity (ID card, passport or equivalent document issued by the government).

5.2 – In-person or remote interview

Failure to attend the interview on the scheduled date and time, or to show a valid ID document, shall result in the candidate's exclusion.

The University of Trieste is not to be held responsible or liable for any technical failures that may impede the interview.

Interviews are public, i.e. access to the room, whether real or virtual, is ensured to whoever is interested in attending.

In-person interview (videoconference is optional)

In the event that videoconferencing is not the mandatory mode for conducting the interview, applicants wishing to be interviewed remotely must upload, along with their online application, the "[Videoconference form](#)". Applicants need to indicate on the form the platform (eg Skype) and the account that the Board of Examiners shall use for the connection.

Candidates must be reachable at the personal account they have indicated on the form and on the day scheduled for the interview (see calendar on the relevant Admission attachment). The Board of Examiners may agree with the candidate the exact time for the interview.

Candidates failing to indicate their account for the videoconferencing are excluded from the selection. Applicants for videoconferencing can nevertheless attend the interview in person at the scheduled time, provided they bring a valid ID document.

Should a candidate – who had not requested a videoconference interview at the time of the application - be unable to attend the interview in person, they can send the videoconference form to the email address indicated in the relevant "Admission" attachment up to four working days before the date of the interview (or within the date indicated in the attachment, where different), by giving reasons for their late request.

The Board of Examiners will inform the candidates whether their request is accepted, no later than two days before the date of the interview. If no reply is received, the request shall be deemed rejected and the candidate will need to attend the interview in person. Failure to do so shall result in the candidate's exclusion. Any requests sent to email addresses other than those indicated in the Admission attachments will not be considered.

Videoconference interview (mandatory)

Candidates must access the platform as indicated on the "Admission" attachment and - where applicable - according to the scheduled time as shown on the "Assessments" file.

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5.3 – Boards of Examiners and shortlists

Boards of Examiners are appointed by the Rector to carry out a comparative evaluation of the candidates.

The composition of the Boards will be posted on the Doctorates website, next to the attachments of the relevant PhD Programme.

On completion of the evaluation process, each Board will draw up a shortlist, or – where applicable (see the relevant Admission attachment) – one shortlist for each curriculum, in decreasing score order. Places and scholarships on subject-specific projects requiring particular competencies may be offered based on the best grading achieved on such places.

The Doctoral Board will assign the places and scholarships, based on the minutes of the Board of Examiners.

The candidates' preferences about the type of PhD places as well as the project submitted upon application are not binding for the examiners nor for the Doctoral Board.

Successful candidates will be offered the places by rank order. Should two or more candidates obtain the same score on a non-funded place, the younger candidate shall prevail.

The names of the candidates, the results of the assessments and the final shortlists will be posted on the PhD website in the relevant attachments.

Candidates will be notified of the publication on their personal email account.

The Doctoral Office is not to be held responsible for any failed delivery of the notification, or any invalid email account. It is advisable to ensure that the email messages from the University have not been automatically moved to the recipient's spam folder.

Once all successful candidates have accepted their scholarships, the minutes of the selection are approved with Rector's decree for the official assignment of scholarships.

Art. 6 – ENROLMENT APPLICATION

6.1 - Procedure

Successful candidates must submit the enrolment application and pay the first instalment of fees **within 5 working days** (i.e. excluding Saturdays, Sundays, and public holidays) of the date of the publication of the shortlist, **before 13:00**. Procedures and deadlines will be posted at the bottom of the relevant shortlist. Publication thereof shall be deemed to constitute **official notification**.

Enrolment on each Doctoral Programme is subject to the limit of places available.

Candidates failing to submit their enrolment applications by the deadline or submitting incomplete applications shall be considered to have withdrawn and the vacant places shall be made available to the next eligible candidates on the list.

After applying for enrolment, PhD candidates shall consult with the Programme Coordinator for guidance.

As a rule, attendance and research activity of the PhD Programme start on 1 November 2021.

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Candidates applying for enrolment who have not yet obtained the required academic degree are given the “pre-enrolled” student status until achievement of their qualification. Candidates graduating from the University of Trieste will have to inform the Doctoral Office staff of their graduation (email dottorati@amm.units.it) who will verify the information provided. Candidates graduating from other Italian universities will need to submit a self-declaration in lieu of certificate **within 10 days of their graduation**.

If the Doctoral Programme offers funded places only, successful candidates cannot accept the position and turn down the scholarship or grant they qualified for.

Before the start of their activity, any PhD student shall inform the University Prevention and Protection Service of the type of activity they will perform by filling out the dedicated form. For further information: http://www.units.it/prevenzione/procedure/nuovi_arrivati.php.

PhD candidates can access the University student management system (ESSE3) and email account, using their credentials obtained upon enrollment.

6.2 – Candidates holding a foreign degree

In order to complete their enrolment, successful candidates holding a foreign qualification must submit the supporting documentation which was uploaded at the time of application for admission, bearing the legalization or Apostille stamp.

They shall also submit an official translation of their certificates in English or Italian (if they are delivered in a different language), ie legalized by the local Italian Embassy or Consulate or sworn before a Court in Italy.

6.3 – Candidates residing outside Italy

Upon arrival in Italy, successful candidates from abroad must provide a copy of their Italian tax code and an address in Italy.

Recipients of doctoral scholarships also need to have a bank account in Italy, and must enter the relevant bank details on the student management system (ESSE3).

6.4 – Candidates from non-EU countries

In order to complete their enrolment, successful candidates from non-EU countries need to submit their permit of stay in Italy (allowing study at university) or – if still to be delivered – the receipt of their application for the permit.

Non-EU candidates who are awarded a research grant shall submit a permit of stay for the purpose of “scientific research”.

6.5 – Reserved places

Some PhD programmes may offer places which are reserved for graduates from foreign universities, with or without scholarship (code RB and RF, respectively), or for candidates who are granted a scholarship by a foreign country (code RC), or else for candidates joining programmes of international mobility (code RD).

There might be also places reserved for highly-qualified staff employed in companies (“industrial PhD”) or in public research centres or institutions (code RE). Such candidates shall be allocated the reserved place while remaining on salary from the employer.

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Selection procedures and timelines for reserved places might be different, and a separate shortlist shall be made.

Enrolment is allowed after approval from the Doctoral Board, provided that the candidate meets the qualifications as required by article 2.

6.6 - Vacant places

Vacant places will be assigned to other eligible candidates by rank order as follows:

- a) after the enrolment deadline, any places/scholarships that may remain available will be advertised on the relevant shortlist;
- b) all eligible candidates who are interested in the vacant places – regardless of their ranking in the shortlist - are required to submit the [dedicated form](#) within the deadline shown below the relevant shortlist. Applications submitted after the deadline will not be considered;
- c) the list of candidates applying for the vacant places will be posted on the relevant shortlist file. The places will be allocated following rank order. For details on funded places, see art. 7;
- d) candidates entitled to vacant places shall apply for enrolment within the deadline and according to the terms indicated at the bottom of the shortlist, failing which they shall be excluded. The Doctoral office will notify the candidates of the places available and will further allocate the vacant places within the limit of their number. Failure to receive such notice shall not involve the University in any liability.

Please note that:

- to avoid delays in the Programme schedule, time limits for enrolling on vacant places might be shorter than those required under art. 6.1;
- any scholarships that shall remain vacant is also made available to candidates who have already enrolled on a non-funded place;
- if the Board of Examiners - in addition to the final score - has assessed the candidates competencies based on an evaluation scale in relation to a subject-specific place/project, the best evaluation shall be considered for assigning such place. In the event of equal evaluation, the highest final score following rank order will prevail;
- successful candidates on a non-funded place can decline the offer of such a place and apply for a vacant (funded) place, provided they are eligible for the funded place.
- the Doctoral Board may decide to assign the vacant places also following withdrawal of enrolled candidates, provided that the timely start of the PhD research and training is ensured.

Art. 7 – SCHOLARSHIPS

7.1 – General provisions

Scholarships are available for all applicants, save if otherwise stated in the “Admission” attachments of the Doctoral Programme (reserved places). Upon acceptance of the scholarship, candidates must meet the relevant requirements in accordance with the University Regulations on Research Doctorates.

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PhD students may waive or suspend their scholarship at any time, if they benefit from an alternative funding, while keeping their place in the Programme, if approved by the Doctoral Board.

Scholarships are granted annually and are renewed every year for the entire duration of the Programme, as long as the PhD student has successfully completed the planned activities, as assessed by the Doctoral Board.

The PhD scholarship is paid in monthly installments for a total annual amount of € 15,343.28, gross of national insurance contributions to be borne by the student. The scholarship may be increased by a maximum of 50% for conducting research abroad for a limited length of time, i.e. not exceeding the number of months, as indicated in the relevant "Admission" attachment. Different conditions may apply to scholarships funded by third-party institutions. In any event, the scholarship increase can be granted only for uninterrupted stays abroad of at least sixty days.

Any PhD student, whether employed or self-employed, can be awarded the scholarship as long as their income from work is not higher than €15,000 before tax and after social security contributions (for the academic year 2021/22 the applicable tax year is 2022). For this purpose, working students need to submit a self-certification thereof within the first semester of the following year. The scholarship does not count towards the income amount. In the event that the PhD student's income exceeds the mentioned limit, the scholarship will be suspended and withdrawn, and the student will have to pay back the relevant scholarship installments.

For details on compatibility with work activity, see art. 24 of the University Regulations on Research Doctorates.

Candidates who have already been awarded a doctoral scholarship once, even partially, are no longer eligible to receive another PhD scholarship.

Scholarships cannot be granted along with fellowships or other grants, except for scholarships awarded by Italian or foreign institutions for the purpose of supporting the PhD activity with stays abroad.

Should any PhD student decide to no longer work on the assigned project with their research group and Supervisor, the Doctoral Board may revoke the scholarship and assign a new research project or else dismiss the PhD student.

For information on unemployment benefits following completion of the Doctoral Programme, scholarship recipients are advised to contact the local INPS office (ie the Italian authority for State pensions).

7.2 – Scholarship award

Scholarships are awarded by the Doctoral Board to successful candidates according to their rank order. Where applicable, the Board shall also take into account the assessment of the candidate's competence in the specific research subject required by the place, with a view to allotting as many scholarships as possible.

Should two or more candidates obtain the same score on a funded place (except for subject-specific places), the income value of the candidate's family, known as Equivalent Economic Indicator (ISEE), shall be considered for the scholarship or grant allocation, and the lowest one shall prevail.

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Successful candidates need to confirm acceptance of the scholarship using the appropriate form.

Scholarships cannot be offered to candidates whose competence on the research subject has been assessed as unsatisfactory by the Board of Examiners.

Any scholarships that may be available after the publication of this Call for Applications, or after the selection process, can be assigned only providing that there are any successful candidates according to the criteria given above.

Scholarships will be paid monthly, normally on the 25th day of the month, as from the second month of actual attendance of the PhD activity. Even where attendance starts later in the month, the first payment of the scholarship is ensured in full.

Students starting to attend the activities after November will eventually have to resume attendance, and will be paid the relevant scholarship accordingly.

Please note that timely payment of the scholarship as from December 2021 (for PhD students regularly starting attendance in November) is not guaranteed to candidates whose supporting documentation for enrolment is received after 11 October 2021, and to candidates applying for enrolment after that date.

Art. 8 – RESEARCH GRANTS

Research grants may be offered if advertised in the “Admission” attachments, and are awarded to successful applicants by way of term contracts regulating the research activity.

Research grants are regulated by art. 22 of the Law no. 240 of 30 December 2010 and by the relevant University Regulations.

Non-EU grant holders living outside Italy will sign a “Hosting Agreement” with the University to obtain an entry visa for “scientific research”. Grant holders shall sign the contract only after completion of the process for obtaining their permit of stay.

Art. 9 – EXCLUSION FROM THE MERIT LIST

All candidates are admitted to this competition, subject to verification that all requirements have been met (art. 43 of D.P.R. 28th December 2000, no. 445). Therefore, the University may exclude a candidate from the competition at any time. The University shall also verify the truthfulness of the candidate’s statements as well as the authenticity of the documents submitted. Any false statements or documents shall be punished as violation of the Criminal Code and of the laws regulating the matter.

Any non-compliance with the provisions as given in this Call for Applications as well as with the rules in force on Doctoral Programmes will lead to the candidate’s exclusion from this competition.

Art. 10 – JOINT ATTENDANCE OF DOCTORAL PROGRAMMES AND POSTGRADUATE MEDICAL TRAINING

Joint attendance of a Doctoral Programme and a postgraduate Medical Training Programme (residency) is allowed if the following general criteria are met:

- a) the medical trainee is admitted to a Doctoral Programme at the same University where they follow their medical training;

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- b) the trainee is a final-year student of a Medical Training Programme and is attending his first year of the Doctoral Programme. The joint attendance must be compatible with the activity and work load of the Medical School, and must be approved by the Board of the School;
- c) the Doctoral Board approves the student admission to the second year after assessment of the research carried out at the Medical Training Programme during joint attendance, as attested by the Board of the Medical School;
- d) during the joint attendance year, the trainee cannot obtain a doctoral scholarship.

Art. 11 – FEES

Enrolled students pay tuition fees - where applicable - and the regional fee as set out in the “Fees Policy”, which will be published at a later date and will be available on <http://www2.units.it/dott/en/?file=DottTasse.inc>.

In the event that the PhD students waive their scholarship in the course of the academic year, they will be exempt from paying the fees as from the following year; should they waive it upon enrolment in their second or third year, they will be exempt from the payment as from that year.

Art. 12 – RIGHTS, RESPONSIBILITIES AND COMPATIBILITY

Doctoral students are committed to ensuring performance of their PhD activity on an exclusive full-time basis, with the exceptions set out in art.10.

Students wishing to perform any working activity outside their PhD project will have to be authorized by the Doctoral Board which will evaluate consistency with the PhD activity.

All students are covered by mandatory national insurance against accidents at work, issued by I.N.A.I.L. (Italian Insurance Against Injuries and Accidents at Work) in compliance with art. 4 of decree D.P.R. no. 1124 of 30 June 1965. They are also provided with third-party liability insurance, which the University has contracted with a major insurance company. Please note that insurances only cover accidents that occur whilst carrying out the PhD activity.

Doctoral students from the Medical area can take part, on request, in clinical activities, provided they are licensed medical practitioners and are covered against professional risks.

To civil servants attending the Doctoral Programmes apply the provisions pursuant to art. 12 par. 4 of DM 45/2013.

The University of Trieste is committed to ensuring equal opportunities to all individuals.

Enrolment on a Doctoral Programme is incompatible with enrolment on other PhD Programmes (with the exception of joint supervisions of theses), or on any degree programmes and Training Schools, both at Universities and Research institutes, in Italy or abroad, with the exceptions given in art. 10.

As from their second year, doctoral candidates - with the exception of students whose scholarships are funded by a foreign country or by international mobility

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programs - are entitled to at least 10% of a PhD scholarship (as set out by the Ministry of University and Research) for their research expenses.

Further information on rights, duties, and compatibility of PhD attendance with other activities, are available on the University Regulations on Research Doctorates.

Art. 13 – DOCTORAL THESIS

At the end of the doctoral training, students shall take an examination in which they need to demonstrate to have achieved results of scientific relevance by submitting a written thesis or a graphic project.

In order to be admitted to the final examination, candidates shall submit their doctoral theses in electronic format by the set deadline.

Doctoral theses are made public in Open Access, in compliance with the provisions of the Institutional Open Access Policy available on <http://hdl.handle.net/10077/8791>.

Terms and conditions for admission to the final examination and for thesis submission are announced every year.

Art. 14 – DATA PROCESSING - ACCESS TO DOCUMENTS - OFFICER IN CHARGE OF THE ADMINISTRATIVE PROCEDURE

All personal data collected for the purpose of this competition shall be processed and stored, including by automated means, in compliance with art. 13 of the General Data Protection Regulation (EU) 2016/679.

The provision of personal data is compulsory, as they are required in order to manage the recruitment process. Failure to provide them will result in the applicant exclusion from this competition.

The Data Controller is the University of Trieste having its legal address in Piazzale Europa, 1 – 34127 Trieste.

The data used for the mentioned purposes will be disclosed to or accessed by staff and their co-workers, as instructed by the Controller.

The University may also disclose the controlled personal data to other public administrations, should this be required for the execution of their public functions, as well as to other public bodies, where disclosure is mandatory pursuant to EU provisions or laws and other legal acts.

The collected data are filed and managed by means of University's servers and/or - should this be required for the administrative management - external servers of service providers, who – for the sole purpose of the required service – may access personal data if duly designated as Processors pursuant to art. 28 of the GDPR Regulation.

Participation in the competition implies tacit consent to the online publication of the applicants' names and results.

By virtue of artt. 15-21 of the said Regulation, applicants have a number of rights, namely the right to access their personal data, to request to have them rectified, completed or erased or to have the processing of their data restricted, by sending their request via email to the Controller or the Data Protection Officer: ateneo@pec.units.it or dpo@units.it.

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Where applicable, candidates have the right of access to the documentation related to this competition, under existing law (L. 241/90 and D.P.R. 184/2006).

The Officer in charge of the administrative procedure is the Head of the Doctoral Office of the University of Trieste (*Unità di staff Dottorati di Ricerca*), pursuant to Law 241/1990. As regards assessment of the candidates, the Chair of each Board of Examiners is in charge of the relevant procedure.

Any scientific publications submitted by the candidates at the time of application shall be used only for the assessment of candidates and the formation of merit lists. Foreign qualifications may be submitted to third parties for the purpose of assessment or verification.

Doctoral Office	
Location and opening hours	Contacts
<p>Address: Main University building (Building "A") right-hand wing – room 234 Piazzale Europa, 1 - 34127-TRIESTE</p> <p>Opening hours: Monday: 3:00 to 4:00 pm Tuesday, Wednesday, Thursday: 9:00 to 11:00 am</p> <p>Telephone assistance: Monday to Thursday: 12:00 am to 1:00 pm.</p>	<p>web: http://www2.units.it/dott/en/</p> <p>telephone: +39 040.558.3182</p> <p>email: dottorati@amm.units.it</p>
<p>Due to the COVID-19 pandemic, the Doctoral Office staff are partially working remotely.</p> <p>For any queries or concerns, contact dottorati@amm.units.it.</p>	

Legge 241/1990 - Responsabile del procedimento: Sabrina Luccarini

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